

SAMPLE: Percussion List for a Contest Trip to a Host School

| | |
|----------------|--|
| Host provides: | Bass Drum |
| Host provides: | Timpani 32" - 29" - 26" - 23" *Gauges are <u>accurate</u> ; same Model as ours |
| Host | Bells |
| Host | Xylophone |
| Host | Marimba |
| Host | Vibraphone |
| Host | Chimes |
| Host | Gong |
| Host | (Jazz) Congas, Drum Set, Bass Amp, Guitar Amp |

SYMPHONIC

Ours ... Check WHAT WE NEED for our repertoire; just ADD whatever is not listed.

LARGER

- Best Snare Drum(s) & Stand Field Drum & Stand 4 Mounted Tom-Toms
- Suspended Cymbal and Stand
- Crash Cymbals 1 pr * do we need a CC stand, or will you be able to put them on a trap case?

SMALLER & ACCESSORIES

- Ride Cymbal & Stand
- Hi-Hat
- Triangle & Beater ~ AND THE HOLDER FOR IT
- Tambourine(s)
- Maracas & "One-Shot" shakers
- Ratchet / Claves / Guiro & scrapers / Agogo Bells
- Bongos
- Whistle / Cowbell and *mount*
 ___ Bell Tree (*Mark Tree*) Have a plan to pack it and mount it ~ consider how FAST you can do that

STICKS & MALLETS

- Mallets for: Chimes Bass Drum Timpani Xylo-Vibes-Bells
- All Sticks, Beaters, Mallets, Brushes, etc. Make sure you have 2 BD Mallets for the Rolling parts.

OPTIONAL

- Trap Table (or maybe use the top of a rolling case?)
- Bells & Stand? (only if you'd like ours instead of OFA's.)

And for the JAZZ BAND, packed separately ...

JAZZ BAND

- ?? Drum Set *Drummers - OFA has one, BUT check carefully to be sure you have everything you want
- LP instruments: Timbales with add-ons Congas on stand Gig Tray
- Synthesizer, its Stand, patch-cord
- Two extension cords (power cords)
- All patch cords required by Guitar & Bass
- Digital Tuner (Guitar & Bass)
- Any "Toys" needed? List them: _____
- Amps (unless you're *sure* you'll like the Host's) ___ Guitar ___ Bass
- Harmon Mute reminder!
- Other: _____

Below: The next one is good for careful, detail-oriented "Type A" managers. This plan makes use of Excel (or a favorite spreadsheet/database program from your wheelhouse). It assigns specific Equipment to specific People.

- **Number & Label** each piece (equipment, instrument, box)
- Where needed, **list the contents** (e.g. in Trap Case #8, tape a packing list inside the lid, or lay it in the tray; the list shows *exactly* what should be contained in Trap Case #8)
- **Assign each piece** to a person
- **Train the "team"** – Hold (or talk through) a dry-run "dress rehearsal" for the process
- If desired, further support this plan; **Make a Checklist** for loading, and perhaps assign a Foreperson to the packing/loading process

You'll easily see that Box #1 contains the Band Music Folders, and is the responsibility of Jonathan Hancock. Jonathan checks it, carries it, loads it, and signs the "check-off" sheet ... we're able to be sure the equipment is loaded/unloaded/reloaded for the trip.

For extra organization, pair this organizational strategy (below) with other plans like Stage Crew, Set-Up Crew, Percussion Buddies* and the like (*read about Percussion Buddies in Chapter 7 of "Strategies, Tips, and Activities for the Effective Band Director")

| Category | ITEM # | ITEM | Person/People Responsible |
|-------------------------|--------|---|-----------------------------|
| Personal | 0 | YOUR OWN INSTRUMENT !! | You!! |
| Personal | 0 | Your Wire Music Stand | You!! |
| Music | 1 | BAND - Music Folders (Box #1) | <i>Jonathan Hancock</i> |
| Music | 2 | JAZZ Band - Music Folders (Box #2) | |
| Organizational | 3 | Conductor's Podium | _____ or "PROVIDED BY HOST" |
| Percussion - Timpani | 4 | Timpani 23" ?? | _____ or "PROVIDED BY HOST" |
| Percussion - Timpani | 5 | Timpani 26" | _____ or "PROVIDED BY HOST" |
| Percussion - Timpani | 6 | Timpani 29" | _____ or "PROVIDED BY HOST" |
| Percussion - Timpani | 7 | Timpani 32" ?? | _____ or "PROVIDED BY HOST" |
| Percussion | 8 | Rolling Trap Case #1 (Auxiliary - LIST inside lid) | |
| Percussion | 9 | Rolling Trap Case #2 (Snares, Stands, etc. - LIST in lid) | |
| Percussion - Mallets | 10 | Mallet Box #1: Drumsticks & Bells/Xylo/Vibes Mallets | |
| Percussion - Mallets | 11 | Mallet Box #2: Timpani, BassDr, Chimes, Gong Mallets | |
| Percussion | 12 | Bass Drum | _____ or "PROVIDED BY HOST" |
| Percussion | 13 | Remaining Auxiliary Percussion (boxed) | |
| Percussion | 14 | 4 Toms - Nested. Double-check: Stands in Trap case | (2 people) |
| Percussion | 15 | Bongos on Stand (do we need them for this trip?) | _____ or "PROVIDED BY HOST" |
| Percussion - Mall Instr | 16 | Bells (Glock) & Stand | _____ or "PROVIDED BY HOST" |
| Percussion - Mall Instr | 17 | Xylophone | _____ or "PROVIDED BY HOST" |
| Percussion - Mall Instr | 18 | Chimes | _____ or "PROVIDED BY HOST" |
| Percussion - Mall Instr | 19 | Vibes | _____ or "PROVIDED BY HOST" |
| Percussion - Mall Instr | 20 | Marimba | _____ or "PROVIDED BY HOST" |
| Special | 21 | PIANO (Acoustic) | _____ or "PROVIDED BY HOST" |

| | | | |
|-----------------------|----|--|------------|
| REPAIR KIT | 22 | | |
| LIST OTHER: | 23 | | |
| LIST OTHER: | 24 | | |
| LIST OTHER: | 25 | | |
| Jazz - Rhythm Section | 26 | Drum Set, incl. All parts & rug (in cases?) | |
| Jazz - Rhythm Section | 27 | Cymbals packed in Cymbal Bag | |
| Jazz - Rhythm Section | 28 | Congas on Stand (do we need them for this trip?) | (2 people) |
| Jazz - Rhythm Section | 29 | Piano - w/ Stand & Pedal! X-Stand is fine | |
| Jazz - Rhythm Section | 30 | Amplifier (Piano) - w/ wheels & Patch cord! | |
| Jazz - Rhythm Section | 31 | Amplifier (Bass) - w/ wheels & Patch cord! | |
| Jazz - Rhythm Section | 32 | Amplifier (Guitar) - w/ wheels & Patch cord! | |
| Jazz - Gear | 33 | Long Black triple-tap power cord & 2 strips | |
| Jazz - Gear | 34 | 5 short Sax Stands | |
| Jazz - Gear | 35 | PA System, Box #1 | |
| Jazz - Gear | 36 | PA System, Box #2 | |
| Jazz - Gear | 37 | PA System, Box #3 | |
| Jazz - Gear | 38 | PA System, 2 Speaker Stands in Bags | |
| Jazz - Gear | 39 | PA System, 2 Speakers | (2 people) |
| LIST OTHER for Jazz: | 40 | | |
| LIST OTHER for Jazz: | 41 | | |
| LIST OTHER for Jazz: | 42 | | |